

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
June 2, 2014

The Lyndon City Council met in regular session on Monday, June 2, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson, and Laura Moore present.

City Staff present: Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage Herald Chronicle, Russell Swanson, Public Wholesale District #12 representative, Pastor Jonathan Moore of the First Baptist Church.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Patterson made the motion to approve the regular meeting minutes of May 19th, 2014 as presented. Watson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
  - PWWSO#12 minutes from May 21, 2014.
  - Notice from Lindsey Sublett with the Dollar General Literacy Grant Program on being selected as a Summer Reading grant recipient.
5. CITIZEN'S STATEMENTS AND PETITIONS: PWWSO#12 representative Russell Swanson presented to the Council and provided a copy PWWSO#12's audit. Mr. Swanson stated according the audit, the increase in the water rate would not occur for 2 years.
6. UNFINISHED BUSINESS:
  - a) CITYWIDE CLEAN UP DAY: Pastor Jonathan Moore from the First Baptist Church presented to Council to discuss clean up day which is planned for June 28<sup>th</sup>. He stated volunteers are available to help mow yards, repair windows or other odd jobs. Pastor Moore stated there will be a lunch and activities planned that day for the children of the volunteers. He stated residents can call the church office or his cell number at 785-207-1231 to sign up for help or to volunteer. Pastor Moore stated there are approximately 50-55 volunteers signed up at this time to help with the clean up and look forward to serving the community.
  - b) 2015 BUDGET: The City Clerk stated she contacted the Kansas League of Municipalities and they do not have knowledge of any list of firms or people that contract to prepare city budgets. The League also told her that they could help find an interim City Administrator until the City hired a replacement. The City Clerk stated she also called several of the nearby cities and most of them the have a City Treasurer who prepares the budget, except for the City of Burlingame who hires

Stephen Connelly to prepare their budget. She was able to get his contact information. The City Clerk stated Mr. Cole, herself and the Assistant Clerk are attending a budget class on Wednesday of this week and the matter was tabled until next meeting.

- c) FARMER'S MARKET: The City Clerk stated she ordered the signs for the Farmer's Market and will be delivered before the market starts. She stated Elizabeth Heit will be coming in to complete her paperwork and will start calling the vendors from the previous year. The City Clerk stated the first Farmer's Market is June 14<sup>th</sup> from 7 a.m. to 11 a.m.
- d) JONES PARK AGREEMENT: The Mayor asked if there had been any progress on setting the meeting and the City Clerk stated she had not had a response and Watson stated he had not either. After further discussion, it was consensus that the City would set the date and send out notification to USD 421 and the Joint Recreation Board to attend.
- e) POOL: The City Clerk stated the Pool Manager asked if the City would allow the pool to provide adult lap swim 2-3 nights per week because the guards stay late those nights to doing extra cleaning. Kneisler made the motion to extend the pool hours 2-3 days a week for lap swim. Moore seconded, motion carried.

The City Clerk also stated the Pool Manager would like to have a summer luau at the pool on July 3<sup>rd</sup> that would consist of games, food, music, etc. After further discussion, it was consensus to move the luau to June 21<sup>st</sup> which is the same day as the Car Show and Citywide Garage Sales and to extend the hours to 12 - 8. Patterson made the motion to approve a budget of \$200 for decorations and to pay guard wages for the extended time. Cole seconded, motion carried.

It was consensus of the Council to extend the hours at the pool hours on July 4<sup>th</sup> to noon to 8 p.m.

- f) TRAIL CEREMONY: The City Clerk asked the Council if they had considered a date for the trail ceremony official opening the trail. After further discussion, matter was tabled.

## 7. NEW BUSINESS:

- a) COPIER DONATION: The Mayor discussed with the Council the copier that the City owns and no longer uses that needs to be donated or sold. The Maintenance Supervisor added that he has a city maintenance truck that he has been trying to sell. After further discussion, it was consensus of the Council to advertise that the City will be taking sealed bids on both the copier and the truck which will be due by June 30<sup>th</sup> on the City Facebook.

## 8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Police Activity Report.

Council discussed the issue of residences with overgrown yards and the City's process is to get these resolved. After further discussion, it was consensus of the Council for the Mayor to write a letter to the County Treasurer regarding residences in town that are past the 3 year tax delinquency and the County's process.

- b) PLANNING AND ZONING: No meeting due to lack of quorum. The City Clerk stated the letters to Planning and Zoning board members will go out this week.
- c) MAINTENANCE: Council received a copy of the Maintenance report.

Moore asked if the final bid from Killough had been received, and it was noted it had been and the Mayor just needs to sign it. The Mayor stated the amount was \$82,618.80 which was approved at the last meeting.

- d) CITY CLERK: The City Clerk stated the Pride will meet tomorrow night at 6:30 at City Hall. She stated that after the meeting, all 4<sup>th</sup> of July information will be sent out and ads in the paper.

The City Clerk stated she would like the Council to look into a different way of collecting delinquent water bills and put it on the list of things to do at a future date. She stated the City is currently trying to collect from Kansas Debt Setoff, however, if they do not live in Kansas, the monies cannot be collected.

The Mayor asked how the online bill pay is working and the City Clerk stated it is being utilized for more.

#### 9. COUNCIL COMMENTS:

MOORE: Moore thanked the City Clerk for keeping the City's Facebook updated with the events and encouraged everyone to share the City's posts.

Moore inquired about some of the vouchers paid on the bill list which included Lindyspring Water, Sam's Club membership and Lyndon Vet charges.

Moore asked about the letter for KCPL and the City Clerk stated it will be sent out tomorrow.

COLE: Cole stated that after the last Council meeting, Mr. Mayes came in and helped the Clerk with transfers that went well and it came in under the budget the Council set. He stated that Mr. Mayes gave him some information for him to review.

KNEISLER: Kneisler asked about the iron pile at the City shop and the Maintenance Supervisor stated that only happens on clean up day and David Findlay takes that away afterwards.

WATSON: Watson asked if there was an e-waste pick up locally and Patterson stated there is a place at Forbes Field.

PATTERSON: Patterson stated he would like to do what Osage City does for residents and have a day scheduled in the fall where residents can have documents they no longer need destroyed, but have kept them due to the personal information.

10. EXECUTIVE SESSION: Patterson made the motion to recess to executive session for 30 minutes for non-elected personnel. Kneisler seconded, motion carried. Council reconvened with no action taken.

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, June 16, 2014 at 7:00 p.m. for regular meeting. Cole seconded, motion carried.

A handwritten signature in dark ink, reading "Julie Stutzman". The signature is written in a cursive, flowing style.

City Clerk